

## **Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on April 26, 2017 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

## **Agenda**

### **Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, April 26, 2017 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
  - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
  - March 22, 2017 Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the March 2017 Check Register – Action Required
  - A review and approval of expenditures for the check register of March, 2017 for \$18,369.26
7. Director’s Report
8. Board Representative Reports
  - a. Building and Grounds
  - b. Finance
  - c. Personnel/Policy
  - d. Strategic Planning

## 9. Friends Report

## 10. Old Business

- a. Treatment and/or refurbishment of some grounds landscaping – Action Required  
The Board may discuss and possibly approve remediation to the pine trees and burning bushes (plant name) which are diseased and/or suffering.

## 11. New business

- a. Trustee Appointments – Discussion and Action Required  
Current Trustees will discuss and vote upon open Board seats available in May. Incoming Trustees will take Oath of Office at the May meeting. The Board will meet candidates for office as well as a newly elected Trustee.
  - Motion and vote required for each available seat for May installation. (Total 4)
- b. Budget Planning – Discussion  
The initial draft is presented, full presentation pending in May
- c. Local History Section – Discussion  
A new local history section will be discussed with the potential site in the Quiet Reading Area. Purchases of furniture and/or art will be discussed.

## 12. Items for next month

Projected: Minutes Review, Strategic Plan Update

## 13. Adjourn

### SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.