

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees

Regular Board Meeting Minutes: Monday, September 25, 2023

1. Call to Order

President Ryan Ivemeyer called the meeting to order 6:35pm.

2. Board of Trustee Roll Call

Present: Allison Short, Marisa Richards, Adrien Aaron, Michelle Damadeo, Ryan Ivemeyer
Genna Mickey, Library Director

Also Present: Jeff Volkman (Volkman Insurance), Nichole Yunger, (SGPL Administrative Assistant)

3. Public Comment

None

4. Public Hearing: Budget and Appropriation Ordinance 2023-09-25

- a. Trustee Damadeo made a motion to open the hearing, Trustee Short seconded the motion. All in favor, motion carried.
- b. No comment during public hearing was made.
- c. Trustee Damadeo made a motion to close the hearing, Trustee Aaron seconded the motion. All in favor, motion carried.

5. New Business (reordered)

- a. Jeff Volkman from Volkman Insurance provided his insurance proposal to the board.
- b. Trustee Aaron made a motion to renew the library's insurance policy with Volkman Insurance. Trustee Damadeo seconded the motion. All in favor, motion carried.

6. Review of Financial Reports

Reviewed current budget year-to-date.

7. Consent Agenda – Approve

- a. Budget and Appropriations Ordinance 2023-09-25 which includes the Certified Estimate of Revenues
- b. Regular Board Meeting minutes 7-26-23
- c. Regular Board Meeting minutes 8-23-23
- d. July 2023 Expenditures: \$77,881.86
- e. August 2023 Expenditures: \$96,950.78
- f. IPLAR (Illinois Public Library Annual Report) Submission
- g. Policy 460 Computer and Internet Usage for Patrons
- h. Updated LIMRiCC (Intergovernmental Agreement) IGA
- i. Biblioboard Subscription
- j. Updated Board Bylaws Virtual Attendance Policy to accommodate childcare as a qualified reason for remote attendance
- k. Trustee list approval

Trustee Short made a motion to approve consent agenda. Trustee Damadeo seconded the motion. All in favor, motion carried.

8. Correspondence

Received notice Prairie Glen HOA meeting upcoming

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees

Regular Board Meeting Minutes: Monday, September 25, 2023

9. Director's Report

Information about trustee updates; Programs for in-service day for library staff; Trustees reviewed health insurance information; IMRF overview; Illinois Funds account overview.

10. Board Representative Reports

Building and Grounds None

Finance None

Personnel/Policy None

Strategic Planning October 19th will be first community meeting

11. Library Foundation Reports

Foundation is going to start taking the money from the book fair since dissolution of Friends. November 17th exhibit opening for library's 60th anniversary.

12. Trustee Open Comments and Discussion

None

13. Old Business

None

14. New Business

- a. Trustee Appointment - Discussion with any interested trustees for the open position
 - i. No news yet
- b. Staff Development Day – Trustee Short made a motion to approve the Library closure to public on Tuesday November 14 for staff development day. Trustee Aaron seconded motion. All in favor, motion carried.
- c. Health Insurance
 - i. Tabled until October Meeting pending additional information
- d. Levy draft
 - i. Discussed for inclusion at October 25th meeting

15. Items for next month

- a. Health Insurance plan decision
- b. Levy draft completion
- c. Resolution to determine the estimated amount of funds needed

16. Adjournment

Adjournment was called at 8:35pm by Trustee Aaron and seconded by Trustee Damadeo. All in favor.