

Sugar Grove Public Library District (SGPLD)

Library Board of Trustees

Special Meeting of the Board Minutes: Wednesday January 5, 2022

1. Call to Order and Roll Call

President Bradley Knechtges called the meeting to order at 6:40 pm CST.

- *Present:* Bradley Knechtges (*President*), Pat Graceffa (*Vice President*), Vivian Santos-Buch (*Secretary*), Michelle Damadeo (*Treasurer*), and Tommy Thomson (*Trustee*)
- *Absent:* Ryan Ivemeyer (*Trustee*)
- *Also Present:* Shannon Halikias (*Library Director*) and Genna Mickey (*Assistant Library Director*)

2. Public Comment

- No public comment.

a. Pledge of Allegiance

3. New Business: Paid Sick Leave Policy Due to COVID-19

- The Board evaluated and discussed the proposed paid sick leave policy (similar to FFCRA) for Covid related leave and based on the recently updated guidance from the CDC and IDPH. FFCRA expired Dec 30, 2020.
- The proposed policy includes 60 hours (2 weeks) of emergency paid sick leave for manager level.
- For part time employees, the length will be based on their average hours scheduled in the two weeks period preceding the leave.
- The policy is proposed for this quarter, through April 30.

Pat Graceffa motioned to approve the Paid Sick Leave Policy Due to COVID-19. Michelle Damadeo seconded.

Paid Sick Leave Policy Approved.

New Business

4. Closed Session: Library Director Vacancy

Pat Graceffa motioned to go into closed session at 6:55pm. Tommy Thomson seconded.

Closed Session ended at around 7:37pm.

Return to Open Session.

5. Adjournment

Vivian Santos-Buch motioned to adjourn the special meeting of the Board at 7:38pm.

Voice vote: all yes.

Motion passed. Meeting adjourned.