

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on March 23, 2022 at 125 S. Municipal Drive in Sugar Grove, Illinois in the Board Room. This meeting is open, and members of the public are welcome to attend.

Pandemic Meeting Notice: This special meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.

Join Zoom Meeting

<https://us02web.zoom.us/j/84182562588?pwd=TU5qYjBrSlp1MUQybytvSFpBd1dIZz09>

Meeting ID: 841 8256 2588

Passcode: 487722

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees

Sugar Grove Public Library District

Wednesday, March 23, 2022 6:30 p.m. Board Room

1. Call to Order
2. Board of Trustees Roll Call
3. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records*
 - a. Pledge of Allegiance
- 4. Approval of Minutes – Action Required**
 - a. February 23, 2022 Regular Meeting Minutes

New Business: (reordered)

5. Trustee Appointment – **Action Required**

Trustees will discuss the appointment of candidate to available seat on the board of Trustees.
6. Oath of Office – Administered

The oath of office will be administered to the candidate selected to the available seat on the Board of Trustees.

Regular Agenda Resumes:

7. Correspondence
8. Review of Financial Reports
- 9. Approval of the Check Registers – Action Required**
 - a. A review and approval of expenditures for the check register for February 2022 - \$64,138.55

10. Director's Report

11. Board Representative Reports

- a. Building and Grounds
- b. Finance
- c. Personnel/Policy
- d. Strategic Planning

12. Friends and Foundation report

13. Trustee Open Comments and Discussion

- a. An opportunity for Trustees to provide comment, discussion or news of interest.

14. New Business (continued)

- a. Closed Session – The board will discuss the bi-annual review of Closed session minutes. (5 ILCS 120/2(c)(21)) **Action Required**

Return to Open Session

- b. Approval of release of closed session minutes – **Action Required**

15. Unfinished Business

- a. Live and Learn Construction Grant – Discussion
- b. Affirmation of Trustee List – Discussion

The Board will review the latest update to the Trustee list to be sent to the Secretary of State.

16. Items for Next Month

17. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.