

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 24, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Pandemic Meeting Notice:

This meeting will be held virtually due mitigation efforts in place due to Covid-19. The Library Director or designee will be present at the location in the event that there is a member of the public that cannot attend remotely. It is strongly suggested that Trustees join virtually or by audio, via the Governor's adaptations to OMA, and patrons listen via audio if so desired. Login information is as follows:

Sugar Grove Library is inviting you to a scheduled Zoom meeting.

Topic: Board of Trustees Meeting

Time: Feb 24, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84134777105?pwd=SSStycDdvRm1iMnc5akxNWDISOGR1dz09>

Meeting ID: 841 3477 7105

Passcode: 097436

One tap mobile

+13126266799,,84134777105#,,,,*097436# US (Chicago)

+19292056099,,84134777105#,,,,*097436# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 841 3477 7105

Passcode: 097436

Find your local number: <https://us02web.zoom.us/j/kcd5dXLdeK>

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, February 24, 2021 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - January 27, 2021
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for January - \$784,750.13
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends and Foundation Report
10. Old Business
 - a. Pandemic Operations – Discussion
February ongoing information.

11. New business

a. Café Area Restoration – Discussion

The Library experienced a minor flood and water damage in the Café area. The Director will provide an update of remediation, restoration, or light construction that will be needed in response to water damage. Selections will be shared with the Board for feedback.

b. Per Capita Grant Submission – Action Required

The per capita grant submission is attached and will be briefly review by the Board.

c. Budget Planning- Discussion

A discussion of budget planning kickoff will be held.

d. Chamber of Commerce “Meet the Candidates” – Discussion

12. Items for Next Month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings.

Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.