

## Public/Legal Notice

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The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on June 27, 2018 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

## Agenda

### **Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, June 27, 2018 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
  - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
  - May 23, 2018 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the May 2018 Check Register – Action Required
  - A review and approval of expenditures for the check register of May, 2018 for \$18,304.45
7. Director’s Report
8. Board Representative Reports
  - a. Building and Grounds
  - b. Finance
  - c. Personnel/Policy
  - d. Strategic Planning
9. Friends Report

## 10. Old Business

## 11. New business

- a. Approve Ordinance 17-6/28: Prevailing Wage Ordinance – Action required  
An annual required ordinance ascertaining the prevailing rate of wages for laborers, workers, and mechanics employed on public works of Sugar Grove Public Library District.
- b. Budget and Appropriation Ordinance Hearing Dates – Action Required  
The Board will set the dates for the adoption of the Tentative Budget and Appropriation Ordinance 18-8/22, Publication Schedule, Public Hearing and final Adoption. The tentative B and A is attached for reference. Anticipated adoption date is 8-22-18.
- c. Appoint Board representatives to examine Secretary’s records – Action Required  
This is to determine that the secretary’s minutes are in order and have no errors or discrepancies for fiscal year FY 2017-18. The FOIA binder will be reviewed during the month of July after final preparations by the Director.
- d. Showalter Roofing – Action Required  
The Board will review the requested proposal for additional work for downspouts (adding an additional 4 feet) and supplementary diverter and mortar caulk.
- e. Passages Café Closing – Discussion  
The Board will discuss Passages Café Closing due to health, commuting, and revenue reasons. Administration will review ideas under discussion from the Leadership Team.

## 12. Items for next month

## 13. Adjourn

### SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.