

**Sugar Grove Public Library District
Library Board of Trustees
Wednesday, April 27, 2016
Board Meeting Minutes**

Call to Order and Roll Call

President Bill Durrenberger called the meeting to order at 6:40 PM

Present:

Bill Durrenberger, President; Robert Bergman, Trustee; Melissa Flint, Secretary; Pat Graceffa, Vice President Shannon Halikias, Director

Public Comment

None

Pledge of Allegiance

Trustee Appointment

Motion: Motion to appoint Debbie De'Borer as trustee for the Sugar Grove Public Library vacancy.

Motion by Graceffa. Second by Durrenberger

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes.

Debbie De'Borer is sworn in by Secretary Flint

Approval of January 27, 2016 Regular Board Meeting Minutes

Motion: To approve January 27 2016 regular board meeting minutes. Motion by Durrenberger. Second by Graceffa

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Approval of February 24, 2016 Regular Board Meeting Minutes

Motion: To approve February 24 2016 regular board meeting minutes. Motion by Durrenberger. Second by Graceffa

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Approval of February 29, 2016 Special Board Meeting Minutes

Motion: To approve February 29 2016 Special board meeting minutes. Motion by Durrenberger. Second by Graceffa

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Correspondence: Received invitation to spring lifelong learning institute event Wednesday June 8th at the Lincoln Inn, Batavia

Review of Financial Reports

Financial reports presented by Shannon Halikias

Approval of the April 2016 Check Register

Motion: To Approve the April 2016 Check Register. Motion by Flint. Second by Graceffa.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Directors Report:

Halikias reports on updates on the website and development of a survey of residents of the sugar grove public library district.

Board Representative Reports

Building and Grounds

On Mondays and Tuesdays there are two regular volunteers to work on the landscaping

Finance

none

Personnel / Policy

none

Strategic Planning

Draft of Public survey. See Old Business: Library Survey and Strategic Planning.

Friends Report

none

Old Business:

Library Survey and Strategic Planning

Discussion lead by Graceffa and Halikias. Survey is based in Fountaindale Public Library's survey. Survey takes less than 10 minutes to complete. There will be a community conversation regarding what should be included in the survey on Sunday May 15th at 2:30 and Tuesday May 17 at 6:30.

Informal Meet and Greet of Potential Café Vendors

New Business:

Café Lease

Presentation of Potential Café Vendors in Alphabetical Order of name of business

The Vendor Modest Coffee was selected by the board

Budget for FY 2016-2017 Draft

Discussion lead by Halikias regarding the draft of the budget for FY 2016-2017 expected to be passed at the May regular board meeting

Minutes Review

Motion: To Keep the September 27 and 30th 2014 closed session minutes confidential. Motion by Durrenberger. Second by De'borer.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Motion: To keep the June 27 2013 and July 25 2013 closed session minutes confidential. Motion by Durrenberger. Second by Graceffa

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Motion : To open June 25 2015 closed session minutes to the public. Motion by Durrenberger. Second by Graceffa.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Motion: to keep confidential the closed session minutes of : August 27, 2015; September 24, 2015; November 19 ,2015; December 17, 2015; June 25, 2015; July 7, 2015. Motion by Durrenberger. Second by Graceffa.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Motion: To open the October 29, 2015 closed session minutes to the public. Motion by Durrenberger. Second by Graceffa.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Graceffa – yes. De'Borer – yes.

Adjournment

Motion to adjourn by Flint at 8:47 PM. Second by Durrenberger.

Voice Vote: All – yes.

Minutes respectfully submitted:

Melissa Flint