**Sugar Grove Public Library District**

**Library Board of Trustees**

**Wednesday, February 22, 2017**

**Regular Board Meeting Minutes**

**Call to Order and Roll Call**

President Anthony Oliver called the meeting to order at 6:30 pm.

**Present:** Anthony Oliver, President, Bill Durrenberger, Vice-President; Bob Bergman, Trustee; Pat Graceffa, Secretary; Debbie DeBoer, Treasurer; Vivian Santos-Buch, Trustee; Shannon Halikias, Director.

**Public Comment:** None

**Pledge of Allegiance**

**Approval of Minutes January 25, 2017 Regular Board Meeting – Open Session.**

Motion: To approve the January 25, 2017Minutes - Motion made by Durrenberger, Second by DeBoer. Roll Call Vote: Durrenberger – yes, Bergman – yes, Oliver-yes, Santos-Buch – yes, DeBoer-yes, Graceffa – yes.

**Approval of Minutes January 25, 2017 Regular Board Meeting – Closed Session**

Motion: To approve the January 25, 2017Minutes - Motion made by DeBoer, Second by Bergman. Roll Call Vote: Durrenberger – yes, Bergman – yes, Oliver-yes, Santos-Buch – yes, DeBoer-yes, Graceffa – yes.

.

**Correspondence:** None

**Review of Financial Reports:** Shannon mentioned Unemployment (LIMIC) Dividend 16 – Jan. Annual Disclosure – Bond Refinancing – EMMA must be filed- $500.00 Zebinski accomplished for us - $3,416.85 Magic Auto ¼ Payment

**Approval of January 2017 Check Register**

Motion: To approve the January 2017 Check Register. Motion made by Durrenberger, Second by DeBoer. Roll Call Vote: Oliver – yes, Durrenberger – yes, Bergman – yes, Santos-Buch – yes, Graceffa – yes, DeBoer-yes.

**Director Report –** We have one candidate running for the board. Joyce Stokes.

Café will be closing early during the week for winter. Cost savings to owners. 6pm.

Magi – Swan (cost effective) Document given to trustees tells us steps over next 2 years. Financials we are holding on our fee. Distribution of reserves. $41,000 est. Couple of years from now. Shannon checking legally what we can do with money.

**Board Representative Reports**

**Building & Maintenance** –Nothing tonight

**Finance:**  Nothing

**Personnel**: Nothing tonight

**Friends Report –** Nothing

**Old Business: -** None

**New Business:** Budget Planning Discussion starts next month– (Genna will be helping Shannon) Ideas and suggestions from trustees at next month’s meeting are welcome.

Next month trustee’s should come early so we can walk around the building and do an inspection while it is still light outside.

**Action will be required next month for approval of landscape work**. Pat will have estimate to take care of burning bush and evergreens on library property.

***Motion***: To adjourn the meeting at 7:04 pm. Motion by Durrenberger . Second by Bergman

 Voice vote: All yes. Motion passed.